



Ref. No. DGC/A/270/2023

Date: 21/09/2023

NOTICE INVITING QUOTATION

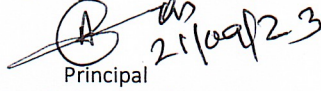
Sealed quotations are invited for printing and binding of items as furnished in the following **Annexure-I** so as to reach the College office on or before the due date under the terms and conditions as stipulated below. The tenderers shall remain present at the time opening of tender.

Annexure-I

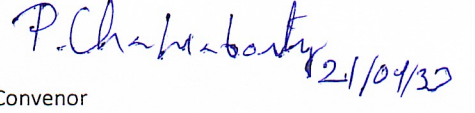
Sl. No.	Specification	Quantity (Copies)	Rate Offered (₹)
1	For Books: 304 pages book, 80 gsm NS paper, B/W print with book setup, multi colour cover, Design and print on 130 gsm, Art paper and matt laminated cover and jacket, hard board binding, Book size: 8.5"x 5.75"	60	
2	For Magazines: Multicolour pages design and print, 60 pages multicolour print on 130 gsm, Art paper Cover print on 300 gsm, Art board & matt lamination, Centre pin binding Book size: 8.5" x 12.25"	3000	

Terms & Conditions:

1. Quotations should be submitted in a sealed envelope with superscribed **NIQ NO. & DATE**.
2. Quotations should be submitted at the "**Tender Box**", Domkal Girls' College Office, P.O. Domkal, Dist. Murshidabad, Pin-742303 within the stipulated date and time. Quotations received after the due time will be rejected.
3. The quoted rate should be inclusive of all Govt. charges and taxes, GST, and transportation cost.
4. All admissible taxes and charges as per Govt. rules will be deducted from the total bill amount where applicable.
5. The rate should be quoted separately for each item in the quotation in figures and in words.
6. In quotation, details specification of said items should be mentioned clearly.
7. Quotations shall be valid for at least six months from the date of opening of the quotation.
8. The Work Order/ Supply Order will be awarded to the **Lowest (L1) valid Bidder**.
9. The successful tenderer will have to supply the genuine items as per specification of supply order.
10. No advance payment will be released and, no damage charges will be borne by the college.
11. The college Authority reserves the right to accept or reject any tender or cancel the tender notice at any time without assigning any reasons.
12. The payment will be released after satisfactory completion of the work/ supply.
13. **Last date for submission of Quotation 21/09/2023 at 2:00 p.m.** and the Quotations will be opened on ~~21/09/2023~~ ^{21/09/2023} at 2:30 p.m. If the scheduled date and time of opening the tender is to be postponed due to unforeseen events, the same will be opened on the next working day or any day fixed by the authority.
14. **Documents to be enclosed with the Quotation:** Self attested photocopies of Trade License, PAN Card, IT return, GST RC, Credentials if any, and Quotation to be given Bidder's official letter head.


Principal
21/09/23

Domkal Girls' College
Principal
Domkal Girls' College
Domkal, Murshidabad


Convenor
21/09/23

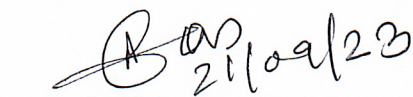
Purchase Sub-Committee, Domkal Girls' College
Convenor

Ref. No. DGC/A/270(8)/2023

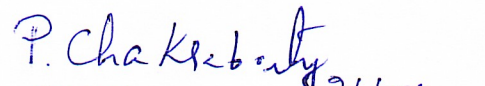
Date: 21/09/2023

Copy forwarded for kind information and with a request for wide publication to:

- 1) Sub-Divisional Officer, Administrative Building, Domkal, Murshidabad, Pin-742303
- 2) Administrator, Domkal Municipality, Domkal, Murshidabad, Pin-742303
- 3) Block Development Officer, Domkal block, Domkal, Murshidabad, Pin-742303
- 4) Inspector-in-Charge, Domkal Police Station, Domkal, Murshidabad, Pin-742303
- 5) Postmaster, Domkal Sub-Post Office, Domkal, Murshidabad, Pin-742303
- 6) Convenor, Finance Sub-Committee, Domkal Girls' College, Domkal, Murshidabad, Pin-742303
- 7) Notice Board at Domkal Girls' College, Domkal, Murshidabad, Pin-742303
- 8) System in-Charge, for wide circulation on the website: www.domkalgirlscollege.ac.in


Principal
21/09/23

Domkal Girls' College
Principal
Domkal Girls' College
Domkal, Murshidabad


Convenor
21/09/23

Purchase Sub-Committee, Domkal Girls' College
Convenor

Purchase Sub-Committee
Domkal Girls' College